

You are required to create a comprehensive portfolio of your experiences during the Master of Library and Information Studies program. This portfolio is a representation of your growth throughout your coursework. Your final portfolio must include work samples from courses taken throughout the program. You are required to submit your portfolio in the final full month of your final semester.

New this academic year, you have two format options to choose from for your portfolio:

Option 1: Portfolios can be submitted through UA Box (learn more about Box at <https://oit.ua.edu/software/box/>). Once the deadline for graduation for a semester has passed, email Dr. Yates a request to create your Box submission file location. All portfolio materials must be uploaded to Box before the posted deadline below. Please email Dr. Yates when you have completed all portfolio uploads.

Option 2: Your portfolio can be created as a website or wiki. You are welcome to use any web development tool to create your portfolio. Graduate students at the University of Alabama have access to <https://people.ua.edu/> Weebly sites. Follow the directions at the aforementioned link to request your site if that is the tool you choose. Adobe Creative Cloud is another free resource for enrolled students. No matter what tool you choose, please adhere to these web accessibility guidelines: <https://people.ua.edu/accessibility-guidelines.html>. Please share your published site link with Dr. Yates.

Create a portfolio that includes the following elements:

1. A Philosophy of LIS Practice that speaks to your professional interests (1-3 pages).
 - a. Support your philosophy with research from the literature.
 - b. Use the style guide of your choice for references and citations.
2. Select work samples from your MLIS coursework that demonstrate your understanding of each of the MLIS Program Learning Outcomes. You must provide a minimum of two work samples that support each of the following Program Learning Outcomes (8 total - minimum).
 - a. Students will *evaluate* technology-mediated access in library and information services.
 - b. Students will *use* evidence to inform library and information practices.
 - c. Students will critically *articulate* the philosophy, principles, and ethics of library and information science.
 - d. Students will *practice* principles of social and cultural justice in their preparation for careers in library and information environments.
3. Compose one-page discussions of each MLIS Program Learning Outcome listed above (total of four) and explain how your chosen work samples best demonstrate your understanding of each outcome. Your discussion should include the course names (e.g., Information in Communities) and numbers (e.g., LS 501) from which you chose your portfolio's work samples.
4. A current resume/curriculum vitae.

Portfolios will be reviewed in the final semester in which you are enrolled as a final step in the completion of your degree program. Portfolios may be saved as html files in password-protected storage for accreditation purposes for periodic reviews through the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and the American Library Association (ALA).

Schedule for submitting portfolios (final deadlines for future semesters listed [here](#)):

Fall 2022 – November 1 – 18 / Spring 2023 – April 1 – 21 / Summer 2023 – July 1 – 21

Dr. Yates, chair of the MLIS assessment committee, offers portfolio office hours by appointment (steven.d.yates@ua.edu).

Your comprehensive portfolio will be examined according to the following components:

- Philosophy of LIS Practice
 - Clarity
 - Supported by research
 - Research citations and references are included
- Statements on each of the program learning outcomes
 - Are well stated with clear themes that are carried throughout
 - Ideas are supported with evidence from the scholarly literature
 - Research citations and references are included
- Program Learning Outcome Reflections
 - Writing is clear and concise without grammatical or spelling errors
 - Sequence of information is logical and intuitive
 - Addresses how program helped meet student's degree goals
- Scholarly Writing (throughout)
 - Writing is clear and concise without grammatical or spelling errors
 - Subject knowledge is evident throughout the portfolio
 - Sequence of information is logical and intuitive
 - Consistent use of a style guide throughout the portfolio
- Overall Presentation
 - Layout is clear and easy to follow
 - Navigation is easy to follow
 - Links work properly
 - Follows protocols of web design (as applicable)