

You are required to create a comprehensive portfolio of your experiences during the Master of Library and Information Studies program. This portfolio is a representation of your growth throughout your coursework. Your final portfolio must include work samples from courses taken throughout the program. You are required to submit your portfolio in the final full month of your final semester.

Your portfolio should be created as a website or wiki. You are welcome to use any web development tool to create your portfolio. Graduate students at the University of Alabama have access to <https://people.ua.edu/> Weebly sites. Follow the directions at the aforementioned link to request your site if that is the tool you choose.

No matter what tool you choose, please adhere to these web accessibility guidelines:

<https://people.ua.edu/accessibility-guidelines.html>.

Create a portfolio designed as a website or wiki that includes:

1. At the completion of your core courses, draft your Philosophy of LIS Practice that speaks to your professional interests (1-3 pages).
  - a. Support your philosophy with research from the literature.
  - b. Use the style guide of your choice for references and citations.
2. At the end of each semester, select work samples that demonstrate your understanding of each of the MLIS Program Learning Outcomes. By the end of your final semester, you must provide a minimum of two work samples that support each of the following Program Learning Outcomes (8 total - minimum).
  - a. Students will have the skills and knowledge to *understand* the role of technology in library and information services.
  - b. Students will be able to *use* evidence to inform library and information practices.
  - c. Students will be able to critically *articulate* the philosophy, principles, and ethics of library and information science.
  - d. Students will *practice* principles of social and cultural justice in their preparation for careers in library and information environments.
3. By the beginning of your last term in the program, include one-page discussions of each MLIS Program Learning Outcome listed above (total of four) and explain how your chosen work samples reflect your growth throughout the MLIS program. Your discussion should include the course names (e.g., Information in Communities) and numbers (e.g., LS 501) from which you chose your portfolio's work samples.
4. A current resume/curriculum vitae.

*Portfolios will be reviewed in the final semester in which you are enrolled as a final step in the completion of your degree program. Portfolios may be saved as html files in password-protected storage for accreditation purposes for periodic reviews through the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and the American Library Association (ALA).*

**Schedule for submitting portfolios (final deadlines for future semesters listed [here](#)):**

**Fall 2021 – November 1 – 26 / Spring 2022 – April 1 – 27 / Summer 2022 – July 1 – 22**

You must post the website or wiki on the Internet and send the URL to Dr. Yates at [steven.d.yates@ua.edu](mailto:steven.d.yates@ua.edu), chair of the MLIS assessment committee.

Dr. Yates offers portfolio office hours on the second Wednesday of each month from 3:30 to 5:30 pm Central time. Check SLIS-S for the meeting URL beginning in March 2021.

Your comprehensive portfolio will be examined according to the following components:

- Philosophy of LIS Practice
  - Clarity
  - Supported by research
  - Research citations and references are included
- Statements on each of the program learning outcomes
  - Are well stated with clear themes that are carried throughout
  - Ideas are supported with evidence from the scholarly literature
  - Research citations and references are included
- Program Reflection
  - Writing is clear and concise without grammatical or spelling errors
  - Sequence of information is logical and intuitive
  - Addresses how program helped meet student's degree goals
- Scholarly Writing (throughout)
  - Writing is clear and concise without grammatical or spelling errors
  - Subject knowledge is evident throughout the portfolio
  - Sequence of information is logical and intuitive
  - Consistent use of a style guide throughout the portfolio
- Overall Presentation
  - Layout is clear and easy to follow
  - Navigation works and is easy to follow
  - Links work properly
  - Follows protocols of web design